E-WASTE MANAGEMENT POLICY

E-waste means waste of electrical and electronic equipment whole or in parts or in rejects their manufacturing and repair processes, which are intended to be discarded.

E-Waste Rules applicability: E-Waste management and handing rules 2011 as published by the Ministry of Environment from 01 May 2012

https://www.meity.gov.in/writereaddata/files/1035e_eng.pdf

"IT Item":

Mainframes, Minicomputers, Personal Computers, Laptops, Notebooks, Notepads, Printers including Cartridge Copies E/E typewriters, User terminals and systems, Facsimile, Fax, Talex, Telephone, Cordless, Cellular, Answering systems.

E-Waste Policy and Principles:

❖ Electronics & Electrical products and their parts deemed to have reached the end fo their life can be discarded by the Management ot the Service in charge or an IT Manager or the Administration Officer of the Institution. An item of equipment once permanently discarded by the user ot the authorities mentioned above shall be deemed as e-waste, regardless of whether it is operational or non-operational.

❖ There are four key principles regarding the disposal of E-waste:

1- Protection of the Environment

2- Social Responsibility

3- Disposal

4- Data Protection

F-Protection of the Environment:

- ❖ Wherever possible, functional computers should be redeployed to identify users with or without upgradation.
- ❖ Sold or/and donated equipment should be necessarily disposed of through the authorized services provider engaged for collection, segregation, transportation, dismantling, recycling, and disposal of e-waste as per guidelines of the Central Pollution Control Board.
- ❖ Only designed areas shall be used for identifying and keeping these materials in the campus or Office spaces. No mixing such of materials shall be allowed with general scrap or Institutional wastes from the premises.

G-Social Responsibility:

- ❖ H.N.B. Govt. P.G. College shall take all efforts to reduce the generation of e-waste on the campus. Awareness will be created among all staff and students on the usage of electronic goods and also on the ways that it has to be collected and disposed off. Never throw e-waste in the dustbin. Even small things like phones or batteries should not go in the trash.

H-Disposal:

The Institution has an arrangement with the help of the internet and computer management committee of the college for the safe disposal of E-waste.

Data Protection: The institution will ensure that all information embedded, encrypted, stored, or written from available in/on the storage devices will undergo complete sanitization in a scientific and internationally-acceptable manner before the disposal process.

POLICY DOCUMENT ON THE GREEN CAMPUS

Green Campus: Green Campus: A Green Campus is a place where environmentally friendly practices and education combine to promote sustainable and eco-friendly practices on campus. The green campus, the concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to the environmental, social, and economic needs of mankind.

Objectives of the Green Program: The first step of the Green Program involves establishing a viable Green Campus Committee, within the organizational structure of the Institute. Hence, to give this initiative more clarity and authenticity, we now roll out a POLICY DOCUMENT spelling out the strategies, plans, and other allied tasks to make this Program functional officially.

We believe that greening the campus is all about sweeping away wasteful inefficiencies and using conventional sources of energy for its daily power needs, correct disposal handling, purchase of environment-friendly supplies, and an effective recycling program. The administration of the Institute believes that everyone has to work out time-bound strategies to implement green campus initiatives. These strategies need to be incorporated into the institutional planning and budgeting processes to develop a clean and green campus. Every individual in the college will work, may he/she be a student, faculty, and support staff to foster a culture of self-sustainability and make the entire campus environmentally friendly. The Green Campus Initiatives (GCI) will enable the institution to develop the campus as a living laboratory for innovation.

Composition of the Green Committee

1. Principal of the college- Chairperson
2. IQAC Coordinator- Secretary
3. Faculty Representative nominated by the Principal
4. Student Representative- Secretary of the college
5. Non-Teaching Staff Representative- Office Superintendent
6. Parent Representative- Secretary of the Parent-Teacher Association

Role of the Go-Green Campus Program: The impetus for a successful Green Campus must begin at the top and emanate throughout the rest of the campus. Without a strong message of commitment and involvement from both the Chairperson and Members of the Committee, well-intentioned initiatives may be too fragmented to allow for Institute-wide participation. Thus because of this, the committee will plan and execute to:

1. Seek the views of all the Stakeholders to make the Green Campus initiative functional throughout the year.
2. Conduct the Campus' environmental impacts to identify the targets for improvements.
3. Establish a Green Campus Environmental Ethic Awareness campaign.
4. Set forth a Green Campus Mission and a Statement of Principles
5. Link Green-Campus activities to Academics in the Institute.
6. Organize Awareness Programs for the students, faculty, and society.
7. Chart out a yearly planner for the Institute, local community, and Stakeholders.
8. Develop a strategic plan and create student teams to carry out specific tasks of the strategic plan.
9. Phase out the CFL and conventional light sources such as bulbs and tube lights, halogen, and mercury street/campus lights and get them replaced by the LEDs.
10. Purchase only Energy Efficient Computers.
11. Evaluate daily operations in terms of pollution prevention, waste stream management, and energy efficiency by reducing, reusing, recycling, and repairing wherever possible.

Wastewater Management/ Rainwater Harvesting: The Institute has to work in the direction of wastewater management. For this, the wastewater used for watering plants has tried to use besides this automated urinal flushers should be used to cut down campus water use. The Institute will take all necessary measures to implement wastewater management /rainwater harvesting.

Cordinator
Internal Quality Assurance
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