



# हेमवती नन्दन बहुगुणा राजकीय स्वातकोत्तर महाविद्यालय

खटीमा- 262308, जिला- ऊधम सिंह नगर (उत्तराखण्ड)

फोन: 05943-252244

Email ID: [gpgckhatima@gmail.com](mailto:gpgckhatima@gmail.com)

## Minutes of IQAC Meeting (Session- 2016-17)

Meeting I<sup>st</sup>, Dated- 25 -July 2016

The first meeting of IQAC for session 2016-17 was held in the Principal's office under the supervision of Dr. Hariram Tirua (Principal). Dr. Vidya Shankar Sharma, Co-Ordinator of IQAC cell, informed members of IQAC cell and its importance. He stated that IQAC cells along with the coordination of college staff and students are working hard for improving the teaching-learning atmosphere and also making efforts to get a good grade in NAAC. For attaining the said goals various tasks were fixed after discussion of IQAC team members and teaching staff.

1. To confirm the minutes of the previous meeting held.
2. Initiatives were taken for starting of commerce subject in the college for encouraging the students to be become easier them for competing in various disciplines of economic sector/bank sector.
3. For transferring the newly constructed P. G. block to conduct the regular classes of Post Graduate students, the discussion was made for sending letters to the concerned authorities.

Based on fixed goals in the first meeting following plan of action is being tabulated:

Plan of Action	Action to be taken
Commerce subject at UG Level	To take Initiative for starting of commerce subject in the college
PG Departments	To take Initiative for transferring the newly constructed P. G. block to the College

The meeting ended with a vote of thanks to the chair.

1. Dr. Siddheshwar Singh (Member)
2. Dr. Shyam Bachan (Member)
3. Dr. Reeta Sharma (Member)

4. Dr. Hariom Prakash Singh (Member)
5. Dr. Abdul Sahid (Member)
6. Dr. Pankaj Kumar (Member)
7. Dr. Geeta Shrivastav (Member)
8. Dr. K. B. Shrivastava (Member)
9. Shri Akarshan Bhatnagar (Stakeholder)
10. Shri Annand Giri (Student)
11. Shri Mukesh Chandra Bhatt (Office Administrator)

Dr. Vidya Shankar Sharma  
Co-Ordinator of IQAC  
Internal Quality Assurance  
Cell (IQAC)  
H.N.B. Govt. P.G. College  
Khatima-262308

Chairperson-IQAC Cell  
Govt. P. G. College Khatima  
Chairperson  
Internal Quality Assurance  
Cell (IQAC)  
H.N.B. Govt. P.G. College  
Khatima-262308



# हेमवती नन्दन बहुगुणा राजकीय स्नातकोत्तर महाविद्यालय

खटीमा- 262308, जिला- ऊधम सिंह नगर (उत्तराखण्ड)

फोन: 05943-252244

Email ID: [gpgckhatima@gmail.com](mailto:gpgckhatima@gmail.com)

## Minutes of IQAC Meeting (Session- 2016-17)

Meeting II<sup>nd</sup>, Dated- 01-October, 2016

The second meeting of IQAC for session 2016-17 was held in the Principal's office under the supervision of Dr. Hariram Tirua (Principal). Dr. Vidya Shankar Sharma, Co-Ordinator of IQAC cell, fixed some tasks after the completion of the meeting among the members.

1. To confirm the minutes of the previous meeting held on 25-July, 2016.
2. To focus on the celebration of Swachh Bharat Abhiyan on the occasion of Gandhi Jayanti.
3. To conduct various activities to instill the values of social responsibilities among students.
4. To organize career counseling sessions for Final Year U. G. and P. G. students.

Based on fixed goals in the second meeting following plan of action is being tabulated:

Plan of Action	Action to be taken
Environmental awareness program	To focus on the celebration of Swachh Bharat Abhiyan
Various activities to instill the values of social responsibilities	To conduct various activities to instill the values of social responsibilities among students
Motivating the Final Year U. G. and P. G. students for competitive exams	To organize career counseling sessions for Final Year U. G. and P. G. students


The meeting ended with a vote of thanks to the chair.

1. Dr. Siddheshwar Singh (Member)
2. Dr. Shyam Bachan (Member)
3. Dr. Reeta Sharma (Member)
4. Dr. Hariom Prakash Singh (Member)
5. Dr. Abdul Sahid (Member)
6. Dr. Pankaj Kumar (Member)

7. Dr. Geeta Shrivastav (Member)
8. Dr. K. B. Shrivastava (Member)
9. Shri Akarshan Bhatnagar (Stakeholder)
10. Shri Annand Giri (Student)
11. Shri Mukesh Chandra Bhatt (Office Administrator)

  
Dr. Vidya Shankar Sharma  
(Co-Ordinator of IQAC)

**Coordinator**  
**Internal Quality Assurance**  
**Cell (IQAC)**  
**H.N.B. Govt. P.G. College**  
**Khatima-262308**

  
Chairperson-IQAC Cell  
Govt. P. G. College Khatima  
Internal Quality Assurance  
Cell (IQAC)  
H.N.B. Govt. P.G. College  
Khatima-262308



हेमवती नन्दन बहुगुणा राजकीय स्नातकोत्तर महाविद्यालय  
खटीमा- 262308, जिला- ऊधम सिंह नगर (उत्तराखण्ड)

फोन: 05943-252244

Email ID: [gpgckhatima@gmail.com](mailto:gpgckhatima@gmail.com)

**Minutes of IQAC Meeting (Session- 2016-17)**

**Meeting III<sup>rd</sup>, Dated- 03-January, 2017**

The third meeting of IQAC for session 2016-17 was held in the Principal's office under the supervision of Dr. Hariram Tirua (Principal). Dr. Vidya Shankar Sharma, Co-Ordinator of IQAC cell, fixed some tasks after the completion of the meeting among the members.

1. To confirm the minutes of the previous meeting held on 01-October, 2016.
2. To conduct various curricular, extracurricular, and extension activities under various committees.
3. To organize a program for alleviating Environmental Degradation
4. To assess the present status of the library and facilities therein.


Based on fixed goals in the third meeting following plan of action is being tabulated:


<b>Plan of Action</b>	<b>Action to be taken</b>
Curricular, extracurricular, and extension activities	To conduct various awareness programs i.e. curricular, extracurricular, and extension activities for students.
Awareness of Major problems In the Environment	To organize a program for alleviating Environmental Degradation
Library and facilities therein	To assess the present status of the library and facilities therein

The meeting ended with a vote of thanks to the chair.

1. Dr. Siddheshwar Singh (Member)
2. Dr. Shyam Bachan (Member)
3. Dr. Reeta Sharma (Member)
4. Dr. Hariom Prakash Singh (Member)
5. Dr. Abdul Sahid (Member)

6. Dr. Pankaj Kumar (Member)
7. Dr. Geeta Shrivastav (Member)
8. Dr. K. B. Shrivastava (Member)
9. Shri Akarshan Bhatnagar (Stakeholder)
10. Shri Annand Giri (Student)
11. Shri Mukesh Chandra Bhatt (Office Administrator)

  
Dr. Vidya Shankar Sharma  
(Co-Ordinator of IQAC)  
Internal Quality Assurance  
Cell (IQAC)  
H.N.B. Govt. P.G. College  
Khatima-262308

  
Chairperson-IQAC Cell  
Govt. P. G. College Khatima  
Internal Quality Assurance  
Cell (IQAC)  
H.N.B. Govt. P.G. College  
Khatima-262308



# हेमवती नन्दन बहुगुणा राजकीय स्नातकोत्तर महाविद्यालय

खटीमा- 262308, जिला- ऊधम सिंह नगर (उत्तराखण्ड)

फोन: 05943-252244

Email ID: [gpgckhatima@gmail.com](mailto:gpgckhatima@gmail.com)

## Minutes of IQAC Meeting (Session- 2016-17)

### Meeting IV<sup>th</sup>, Dated- 27-April, 2017

The fourth meeting of IQAC for session 2016-17 was held in the Principal's office under the supervision of Dr. Hariram Tirua (Principal). Dr. Vidya Shankar Sharma of IQAC cell fixed some tasks after the completion of the meeting among the members.

1. To confirm the minutes of the previous meeting held on 03-January, 2017.
2. To organize communicative and soft skills training programs for the students.
3. Faculty should arrange the creative environment in the college.
4. Departments should also make efforts to maintain records of the achievements of the students.
5. The IQAC members advised that science faculties should encourage students to develop more quality models.

Based on fixed goals in the Fourth meeting following plan of action is being tabulated:

Plan of Action	Action to be taken
Training programs for the students	To organize communicative and soft skills training programs for the students
Framing a Creative environment in the college	Making arrangements to develop the creative environment in the college by NSS and Rover Rangers Units.
Maintenance of students' achievements records	Making efforts to maintain records of the achievements of the students.
Involvement of IQAC cell for qualitative development among student	To encourage students to develop more quality models.

The meeting ended with a vote of thanks to the chair.

1. Dr. Siddheshwar Singh (Member)
2. Dr. Shyam Bachan (Member)
3. Dr. Reeta Sharma (Member)



4. Dr. Hariom Prakash Singh (Member)
5. Dr. Abdul Sahid (Member)
6. Dr. Pankaj Kumar (Member)
7. Dr. Geeta Shrivastav (Member)
8. Dr. K. B. Shrivastava (Member)
9. Shri Akarshan Bhatnagar (Stakeholder)
10. Shri Annand Giri (Student)
11. Shri Mukesh Chandra Bhatt (Office Administrator)

Dr. Vidya Shankar Sharma  
(Co-Ordinator of IQAC)

**Coordinator**  
**Internal Quality Assurance**  
**Cell (IQAC)**  
**H.N.B. Govt. P.G. College**  
**Khatima-262308**

Chairperson-IQAC Cell  
Govt. P.G. College Khatima

**Chairperson**  
**Internal Quality Assurance**  
**Cell (IQAC)**  
**H.N.B. Govt. P.G. College**  
**Khatima-262308**




## H. N. B. GOVERNMENT P. G. COLLEGE KHATIMA

*The plan of action chalked out by the IQAC at the beginning of the year towards quality enhancement and the outcomes achieved by the end of the session were reviewed. In this sequence during the session of 2016-17 outcomes are being tabulated as follows:*

Plan of Action	Achievements
Starting of commerce subject in the college	Communications corresponded to concerned authorities for the same.
Transferring the newly constructed P. G. block to the College	The construction committee of the college started communications and correspondence with the concerned officials.
Celebration of Swachh Bharat Abhiyan	Swachh Bharat Abhiyan was celebrated on the occasion of Gandhi Jayanti.
Instilling the values of social responsibilities among students.	Some lectures were delivered to students to lead, obey, take responsibility, and instill a spirit of cooperation, sacrifice, and altruism.
Motivating the Final Year U. G. and P. G. students for competitive exams	Some innovative lecture sessions were organized for Final Year U. G. and P. G. students through Career counseling.
To conduct various awareness programs for students.	A lecture on the Importance of Blood donation was delivered by the Principal of the college to faculty and students.
To organize the program for environmental awareness	Department-wise programs were organized for alleviating Environmental Degradation
To assess the present status of the library and facilities therein.	Directions were given by the Principal to the library in charge to arrange suitable books for the students according to the syllabus. For this work, all the departments in charge were directed by the principal to give proper cooperation to the library in charge.
To organize communicative and soft skills training programs for the students	Faculties of college time to time delivered lectures among students about teamwork essential communication and social skills, such as active listening and effective speaking.

For making arrangements to develop the creative environment in the college.	NSS and Rover Ranger units organized many programs i.e. Art competitions, Essay competitions, Debate, etc. for developing the creative environment in the college
Making efforts to maintain records of the achievements of the students.	The department-wise records of the achievements of the students have been compiled by the professors.
To encourage students to develop more quality models.	To develop more quality models for the students of various departments, minor research is done and research work is done after completed post-graduation by the students of the college.

  
 Coordinator  
 Internal Quality Assurance  
 Cell (IQAC)  
 H.N.B. Govt. P.G. College  
 Khatima-262308

  
 Chairperson  
 Internal Quality Assurance  
 Cell (IQAC)  
 H.N.B. Govt. P.G. College  
 Khatima-262308