



हेमवती नन्दन बहुगुणा राजकीय स्नातकोत्तर महाविद्यालय

खटीमा- 262308, जिला- ऊधम सिंह नगर (उत्तराखण्ड)

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Minutes of IQAC Meeting (Session- 2020-21)

Meeting Ist July 21, 2020

The first meeting of IQAC for sessions 2020-21 was held in the Principal's office under the supervision of Dr. R. C. Purohit (Principal). Dr. Ashutosh Kumar, Co-Ordinator of IQAC cell, informed members of IQAC cell and its importance. He started the meeting by emphasizing the role of IQAC cells, along with developing the coordination between college staff and students. The main focus of this meeting was regular teaching and students' convenience at the time of admission. After the completion of the meeting for attaining the said goals, various tasks were fixed.

1. To confirm the minutes of the previous meeting held on - 03- May 2020.
2. In the context of the Covid-19 pandemic and the sudden closure of educational institutions, the teachers were asked to continue teaching through an online digital platform for the completion of the syllabus.
3. As the reopening of the college during the Covid-19 pandemic, all the students and faculties should strictly follow the guideline and SOP of UGC, the Ministry of Home Affairs and Ministry of Health and Family Welfare, and the State Government.
4. To discuss establishing a smart class for each faculty.

Plan of Action	Action to be taken
Continuing teaching through the online digital platform	Continuing teaching by faculty through online digital platforms (eg. email, Google Classroom, and video conferencing)
To Follow the guideline and SOP of UGC, Ministry of Home Affairs and Ministry of Health and Family Welfare, and State Government during the Covid-19 pandemic	To follow the guideline and SOP of UGC, Ministry of Home Affairs and Ministry of Health and Family Welfare, and State Government during the Covid-19 pandemic by All faculties and students

Admission procedure during the covid-19 pandemic	To discuss the admission procedure during the covid-19 pandemic
Establishing a smart class for each faculty	To discuss establishing a smart class for each faculty

The meeting ended with a vote of thanks to the chair.

1. Dr. K. B. Shrivastava (Member)
2. Dr. Archana Verma (Member)
3. Dr. Reena Singh (Member)
4. Dr. Pramod Kumar Kandpal (Member)
5. Dr. Dheeraj Kumar Chandola (Member)
6. Dr. K. K. Mishra (Member)
7. Dr. V. N. Pandey (Member)
8. Dr. Anjana Bhatt (Member)
9. Shri Kundan Singh Nittwal (Office Administrator)
10. Shri Devendra Kumar Singh (Scholar)


Dr. Ashutosh Kumar

(Co-Ordinator of IQAC)

Internal Quality Assurance
Cell (IQAC)
H.N.B. Govt. P.G. College
Khatima-262308


Chairperson-IQAC Cell

Govt. P. G. College Khatima

Chairperson
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Minutes of IQAC Meeting (Session- 2020-21)

Meeting IInd October 11, 2020

The second meeting of IQAC for sessions 2020-21 was held in the Principal's office under the supervision of Dr. R. C. Purohit (Principal). Dr. Ashutosh Kumar, Co-Ordinator of IQAC cell, fixed some tasks after the completion of the meeting among the members.


1. To confirm the minutes of the previous meeting held on July 21, 2020.
2. To organize an invited talk on *Rojgar ke Avsar* by the Department of economics
3. To organize a special lecture on E-commerce


Plan of Action	Action to be taken
Invited talk on <i>Rojgar ke Avsar</i>	To deliver an invited talk on <i>Rojgar ke Avsar</i> by the Bank Manager of Bandhan Bank
Special Lecture on E-commerce	To organize a lecture by the Department of Commerce on E-commerce

The meeting ended with a vote of thanks to the chair.

1. Dr. K. B. Shrivastava (Member)
2. Dr. Archana Verma (Member)
3. Dr. Reena Singh (Member)
4. Dr. Pramod Kumar Kandpal (Member)
5. Dr. Dheeraj Kumar Chandola (Member)
6. Dr. K. K. Mishra (Member)
7. Dr. V. N. Pandey (Member)

8. Dr. Anjana Bhatt (Member)
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Minutes of IQAC Meeting (Session- 2020-21)

Meeting IIIrd, January 15, 2021


The third meeting of IQAC for sessions 2020-21 was held in the Principal's office under the supervision of Dr. R. C. Purohit (Principal). Dr. Ashutosh Kumar, Co-Ordinator of IQAC cell, fixed some tasks after the completion of the meeting among the members.


1. To confirm the minutes of the previous meeting held on 11-October, 2020.
2. To organize a Vithika Gallery Exhibition by the History Department
3. To organize a one-day national webinar on the role of science for sustainable rural development of Uttarakhand by the chemistry department.
4. To organize a one-day national webinar on "lab safety aspects and environmental health protection" by the chemistry department.
5. To arrange the departmental webinar by the commerce department

Plan of Action	Action to be taken
Vithika Gallery Exhibition	To organize a Vithika Gallery Exhibition by the History Department
One-day national webinar by the Chemistry department on the role of science for sustainable rural development of Uttarakhand	To organize a one-day national webinar on the role of science for sustainable rural development of Uttarakhand by the chemistry department
One-day national webinar on "lab safety aspects and environmental health protection" by the chemistry department	To organize a one-day national webinar on "lab safety aspects and environmental health protection" by the chemistry department
Departmental webinar by the Commerce department	To organize One day National Webinar on the topic "Topic Socio-Economic Impact of Covid-19: An Indian Outlook" by the Commerce department

The meeting ended with a vote of thanks to the chair.

1. Dr. K. B. Shrivastava (Member)
2. Dr. Archana Verma (Member)
3. Dr. Reena Singh (Member)
4. Dr. Pramod Kumar Kandpal (Member)
5. Dr. Dheeraj Kumar Chandola (Member)
6. Dr. K. K. Mishra (Member)
7. Dr. V. N. Pandey (Member)
8. Dr. Anjana Bhatt (Member)
9. Shri Kundan Singh Nittwal (Office Administrator)
10. Shri Devendra Kumar Singh (Scholar)


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Minutes of IQAC Meeting (Session- 2020-21)

Meeting IVth, June 24, 2021

The fourth meeting of IQAC for sessions 2020-21 was held in the Principal's office under the supervision of Dr. R. C. Purohit (Principal). Dr. Ashutosh Kumar, Co-Ordinator of IQAC cell, fixed some tasks after the completion of the meeting among the members.

1. To confirm the minutes of the previous meeting held on 09-January, 2021.
2. To be aware of gender equality by art faculty.
3. Tree plantation and *Swachhta Abhiyan* were organized on the banner of *Swachh Bharat Abhiyan*.
4. To communicate with the director, higher education and higher education department, Uttarakhand Govt. for creating some teaching and non-teaching posts in the college.

Plan of Action	Action to be taken
Develop awareness about gender equality	To be aware of gender equality in arts faculty
Tree plantation and <i>swachhta abhiyan</i>	To organize Tree plantation and <i>swachhta abhiyan</i> program
Communication with Director, Higher Education Department about the creation of some teaching and non-teaching posts in the college	To communicate with Director, higher education and higher education department, Uttarakhand Govt. for creating some teaching and non-teaching posts in the college

The meeting ended with a vote of thanks to the chair.

1. Dr. K. B. Shrivastava (Member)
2. Dr. Archana Verma (Member)
3. Dr. Reena Singh (Member)

4. Dr. Pramod Kumar Kandpal (Member)
5. Dr. Dheeraj Kumar Chandola (Member)
6. Dr. K. K. Mishra (Member)
7. Dr. V. N. Pandey (Member)
8. Dr. Anjana Bhatt (Member)
9. Shri Kundan Singh Nittwal (Office Administrator)
10. Shri Devendra Kumar Singh (Scholar)


Dr. Ashotush Kumar

(Co-Ordinator of IQAC)

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H. N. B. GOVERNMENT P. G. COLLEGE KHATIMA

The plan of action chalked out by the IQAC at the beginning of the year towards quality enhancement and the outcomes achieved by the end of the session were reviewed. In this sequence during the session of 2020-21 outcomes are being tabulated as follows:

Plan of Action	Achievements
To confirm the minutes of the previous meeting held on July 21, 2020	The Principal was apprised by the coordinator of the IQAC cell about the work done and ongoing in the last session (2019-20). The IQAC cell also informed about the achievements made in the targets set for the meetings held in the last session (2019-20).
To discuss the admission procedure during the covid-19 pandemic	Due to the covid-19 pandemic, all admissions of PG and UG level including counseling, fee submission, etc were completed online mode.
Continuing teaching by faculty through online digital platforms	Due to Covid-19, online teaching was smoothly conducted through digital platforms (eg email, Google Classroom, and video conferencing) by all teaching faculty of the college.
Establishing a smart class for each faculty	One smart class in Mathematics Department for Science Faculty has been established.
To perform selective activities on the occasion of Independence Day	Due to Covid-19, few activities i.e. plantations, cleaning the campus, etc. were performed on the occasion of Independence Day following the guidelines Covid-19 issued by the Ministry of Home Affairs and Ministry of Health and Family Welfare”.
To deliver an invited talk on <i>Rojgar ke Avsar</i> by the Bank Manager of Bandhan Bank	An invited talk on <i>Rojgar ke Avsar</i> by Bank Manager of Bandhan Bank was organized following the guidelines Covid-19 issued by the Ministry of Home Affairs and Ministry of Health and Family Welfare”.
Special Lecture on E-commerce	A special lecture was delivered by Dr. Ashutosh Kumar, Head, Department of Commerce on E-commerce

Vithika Gallery Exhibition	A Vithika Gallery Exhibition was organized by the History Department
National webinar on the role of science for sustainable rural development of Uttarakhand	One day national webinar on the role of science for sustainable rural development of Uttarakhand was organized by the chemistry department
One-day national webinar on “lab safety aspects and environmental health protection”	A one-day national webinar on “lab safety aspects and environmental health protection” was organized by the chemistry department
National Webinar by Commerce Department	One day National Webinar on the topic “Topic Socio-Economic Impact of Covid-19: An Indian Outlook” was successfully organized by the commerce department.
Develop awareness about gender equality	A program for Developing Awareness about gender equality was organized by Arts Department
Communication with Director, Higher Education Department about the creation of some teaching and non-teaching posts in the college	Director, higher education and higher education department, Uttarakhand Govt. was communicated for creating some teaching and non-teaching posts in the college


 Coordinator
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