



# हेमवती नन्दन बहुगुणा राजकीय स्वस्थकोत्तर महाविद्यालय

खटीमा- 262308, जिला- ऊधम सिंह नगर (उत्तराखण्ड)

(सम्बद्ध कुमायूँ विश्वविद्यालय)

फोन: 05943-252244

Email ID: [gpgckhatima@gmail.com](mailto:gpgckhatima@gmail.com)

## Minutes of IQAC Meeting (Session 2021-22)

### Meeting 1<sup>st</sup> July 15, 2021

The first meeting of IQAC for session 2021-22 was held in the Principal's office under the supervision of Dr. R. C. Purohit (Principal). Dr. Ashutosh Kumar, Co-Ordinator of IQAC cell, informed members of IQAC cell about the completed tasks which were set for the session 2020-21. He also stated to members of the meeting by emphasizing the role of IQAC cell, along with to develop the coordination between college staff and students. The main focus of this meeting was to fill the gap created during the Covid-19 pandemic. After the completion of meeting for attaining the said goals various task were fixed.

1. To confirm the minutes of previous meeting held on June 24, 2021.
2. In the context of the Covid-19 pandemic and the released SOP of UGC, state government and University for educational institutions, the teachers were asked to continue the admission process and teaching through an online mode also for the completion of admission procedures and syllabus.
3. To discuss for establishing faculty wise smart class.
4. From the point of view of the security of the college campus, discussions were held to repair the damaged boundary wall of the college campus.
5. To conduct departmental activities time to time with reference to aware the students about environment, disaster, literacy, skill development etc.


| Plan of Action   | Action to be taken   |
|--|--|
| Fulfilling the gap created during the Covid-19 pandemic  | In addition to continuing teaching and learning through online digital platforms (such as email, Google Classroom, and video conferencing), beginning of teacher-student interactions through offline mode as a result of the waning effect of COVID-19. |
| Establishing a smart class for each faculty              | Discussions were made about establishing a smart class for Arts and Commerce Faculty.  |
| Repairing of the damaged boundary wall of college campus | Organization of meeting with construction team of college body as well as initiating communication with local MLA  |

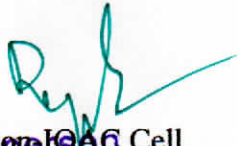
To conduct departmental activities with reference to aware the students about environment

Plantation program on the occasion of Harela festival by NSS.

The meeting ended with a vote of thanks to the chair.

1. Dr. K. B. Shrivastava (Member)
2. Dr. Archana Verma (Member)
3. Dr. Reena Singh (Member)
4. Dr. Pramod Kumar Kandpal (Member)
5. Dr. Dheeraj Kumar Chandola (Member)
6. Dr. K. K. Mishra (Member)
7. Dr. V. N. Pandey (Member)
8. Dr. Anjana Bhatt (Member)
9. Shri Kundan Singh Nittwal (Office Administrator)
10. Shri Devendra Kumar Singh (Scholar)

  
Dr. Ashutosh Kumar  
(Co-Ordinator of IQAC)

  
Chairperson IQAC Cell  
Internal Quality Assurance  
Cell (IQAC)  
Govt. P. G. College Khatima  
H.N.B. Govt. P.G. College  
Khatima-262308





# हेमवती नन्दन बहुगुणा राजकीय स्नातकोत्तर महाविद्यालय

खटीमा- 262308, जिला- ऊधम सिंह नगर (उत्तराखण्ड)

(सम्बद्ध कुमायूँ विश्वविद्यालय)

फोन: 05943-252244

Email ID: [gpgckhatima@gmail.com](mailto:gpgckhatima@gmail.com)

## Minutes of IQAC Meeting (Session 2021-22)

### Meeting II<sup>nd</sup> October 7, 2021

Second meeting of IQAC for session 2020-21 was held in the Principal's office under the supervision of Dr. R. C. Purohit (Principal). Dr. Ashutosh Kumar, Co-Ordinator of IQAC cell, fixed some tasks after completion of the meeting among the members. Chairperson also instructed to IQAC cell for taking necessary steps of NAAC accreditation.

1. To confirm the minutes of previous meeting held on - 24 -June, 2021.
2. To organize some innovative activities by all faculties of the college with reference to student's awareness to literacy, women empowerment and skill development.
3. Formation of the committee for tablet distribution among the students.
4. Library In charge was directed to purchase the books for all faculties.

| Plan of Action                                     | Action to be taken  |
|--|---|
| Skill development activity                         | To organize some programs for skill development activities among students of Science, Arts, Commerce and B. Ed faculties. |
| Blood Donation Camp                                | To organize blood donation camp by NSS and B. Ed. Department separately.  |
| Formation of the committee for tablet distribution | Framing of college committee for tablet distribution among the students   |
| Purchasing of books                                | Taking necessary action immediately by directing the library in-charge to purchase books for all the faculties            |
| World Aids Day                                     | To organize a competition among students by Faculties of College on World AIDS Day  |

The meeting ended with a vote of thanks to the chair.

1. Dr. K. B. Shrivastava (Member)
2. Dr. Archana Verma (Member)
3. Dr. Reena Singh (Member)
4. Dr. Pramod Kumar Kandpal (Member)
5. Dr. Dheeraj Kumar Chandola (Member)
6. Dr. K. K. Mishra (Member)
7. Dr. V. N. Pandey (Member)
8. Dr. Anjana Bhatt (Member)
9. Shri Kundan Singh Nittwal (Office Administrator)
10. Shri Devendra Kumar Singh (Scholar)

Dr. Ashutosh Kumar  
(Co-Ordinator of IQAC)

Chairperson  
Internal Quality Assurance  
Cell (IQAC)  
Govt. P.G. College Khatima  
H.N.B. Govt. P.G. College  
Khatima-262308



# हेमवती नन्दन बहुगुणा राजकीय स्नातकोत्तर महाविद्यालय

खटीमा- 262308, जिला- ऊथम सिंह नगर (उत्तराखण्ड)

(सम्बद्ध कुमायूँ विश्वविद्यालय)

फोन: 05943-252244

Email ID: [gpgckhatima@gmail.com](mailto:gpgckhatima@gmail.com)

## Minutes of IQAC Meeting (Session 2021-22)

### Meeting III<sup>rd</sup> January 5, 2022

Third meeting of IQAC for session 2020-21 was held in the Principal's office under the supervision of Dr. R. C. Purohit (Principal). Dr. Ashutosh Kumar, Co-Ordinator of IQAC cell, fixed some tasks after completion of the meeting among the members.

1. To confirm the minutes of previous meeting held on 11-October, 2020.
2. To organize some awareness visits by NSS team to some villages nearby Khatima.
3. To organize two days workshop on language skill development for B. Ed. Students by B. Ed. Department.
4. Discussions were made for reframing the IQAC Cell.

| Plan of Action                                  | Action to be taken   |
|---|--|
| NSS team visits to villages near by Khatima     | To organize some awareness programs on literacy, Women empowerment and environment.                              |
| Two days workshop on language skill development | To organize two days workshop on language skill development for B. Ed. Students by B. Ed. Department             |
| Reframing the IQAC Cell                         | Taking necessary action and discussions were made among members of IQAC team members for reframing the IQAC Cell |


The meeting ended with a vote of thanks to the chair.

1. Dr. K. B. Shrivastava (Member)
2. Dr. Archana Verma (Member)
3. Dr. Reena Singh (Member)
4. Dr. Pramod Kumar Kandpal (Member)
5. Dr. Dheeraj Kumar Chandola (Member)
6. Dr. K. K. Mishra (Member)



7. Dr. V. N. Pandey (Member)
8. Dr. Anjana Bhatt (Member)
9. Shri Kundan Singh Nittwal (Office Administrator)
10. Shri Devendra Kumar Singh (Scholar)

  
Dr. Ashutosh Kumar  
(Co-Ordinator of IQAC)

  
Chairperson-IQAC Cell  
Govt. P. G. College Khatima  
Internal Quality Assurance  
Cell (IQAC)  
H.N.B. Govt. P.G. College  
Khatima-262308



# हेमवती नन्दन बहुगुणा राजकीय स्वास्तिकोत्तर महाविद्यालय

खटीमा- 262308, जिला- ऊधम सिंह नगर (उत्तराखण्ड)

(सम्बद्ध कुमायूँ विश्वविद्यालय)

फोन: 05943-252244

Email ID: [gpgckhatima@gmail.com](mailto:gpgckhatima@gmail.com)

## Minutes of IQAC Meeting (Session 2021-22)

### Meeting IV<sup>th</sup> March 4, 2022


Fourth meeting of IQAC for session 2021-22 was held in the Principal's office under the supervision of Dr. R. C. Purohit (Principal). Dr Harendra Mohan Singh, Co-Ordinator of IQAC cell, received welcome from the team members IQAC cell and requested to all team members for providing their full support for the immediate submission of previous AQAR 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 and fixed some specific tasks after completion of the meeting among the members.

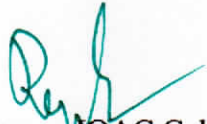
1. To confirm the minutes of previous meeting held on 09-January, 2022.
2. To monitor properly the college website, AISHE and data required for the preparation of AQAR.
3. To aware faculty and students for developing skill on various disciplines of social aspects.
4. To communicate director, higher education and higher education department, Uttarakhand Govt. for create some teaching and non-teaching posts in college.

| Plan of Action   | Action to be taken  |
|--|---|
| Previous AQAR preparation and Completion   | To arrange all data required for the preparation of AQAR  |
| Monitoring the AISHE and college website   | To monitor properly the college website, AISHE and data required for the preparation of AQAR  |
| Participation in blood donation camp   | To aware faculty and students for their participation in blood donation camp  |
| <i>Lekhan Pratiyogita</i>  | To organize writing competition among students for improving their emotions regarding social aspects  |
| Communication with Director, Higher Education Department about the creation of some teaching and non-teaching posts in college | To communicate Director, higher education and higher education department, Uttarakhand Govt. for creating some teaching and non-teaching posts in college |

The meeting ended with a vote of thanks to the chair.

1. Dr. Ashutosh Kumar (Member)
2. Dr. Manish Belwal (Member)
3. Shri Dheeraj Gahtori (Member)
4. Dr. Reena Singh (Member)
5. Dr. Dheeraj Kumar Chandola (Member)
6. Dr. K. K. Mishra (Member)
7. Dr. V. N. Pandey (Member)
8. Shri Kundan Singh Nittwal (Office Administrator)
9. Shri Devendra Kumar Singh (Scholar)
10. Shri Govind Ram (Stakeholder)

  
Dr. Harendra Mohan Singh  
(Co-Ordinator of IQAC)

  
Chairperson IQAC Cell  
Govt. P. G. College Khatima  
Internal Quality Assurance  
Cell (IQAC)  
H.N.B. Govt. P.G. College  
Khatima-262308



# H.N.B. GOVERNMENT P. G. COLLEGE, KHATIMA


The plan of action chalked out by the IQAC at the beginning of the year towards quality enhancement and the outcomes achieved by the end of the session were reviewed. In this sequence during the session of 2021-22 outcomes are being tabulated as follows:

| Plan of Action  | Achievements  |
|---|---|
| Briefing the minutes of the previous meeting held on 24 -June, 2021                       | The Principal was apprised by the coordinator of the IQAC cell about the work done and ongoing in the last session (2020-21). The IQAC cell also informed about the achievements made in the targets set for the meetings held in the last session (2020-21).   |
| Fulfilling the gap created during the Covid-19 pandemic                                   | The main focus of this meeting was to make some innovative attempts for filling the gap created during the Covid-19 pandemic. IQAC coordinator advised that, in addition to continuing teaching and learning through online digital platforms (such as email, Google Classroom, and video conferencing), the beginning of teacher-student interactions should also be through offline mode as a result of the decrease of COVID-19. |
| Establishing a smart class for each faculty   | Discussions were made about establishing a smart class for Arts and Commerce Faculty.   |
| Repairing of the damaged boundary wall of college campus                                  | A meeting was organized with construction team of college body as well as some communication regarding it were started with local MLA.  |
| To conduct departmental activities with reference to aware the students about environment | Plantation program on the occasion of Harela festival by NSS.   |
| Skill development activity  | Various programs were organized for students at UG and PG level students by Science, Arts, Commerce and B. Ed faculties for developing skills regarding language, writing, environment and social aspects.  |
| Blood Donation Camp   | Blood donation camp was organized by NSS and B. Ed. Department separately.  |
| Purchasing of books   | Chairperson of IQAC cell directed to the library in-  |

|  |  |
|--|--|
|  | charge for taking necessary action immediately by to purchase books for all the faculties  |
| World Aids Day   | Few programs were organized for students on World AIDS Day by Faculties of College   |
| Organization of awareness programs for villagers nearby Khatima  | NSS team of college visited to the villages and organized some awareness programs on literacy, Women empowerment and environment   |
| Reframing the IQAC Cell  | There was an intense discussion among the IQAC team members to reframe the IQAC cell.  |
| Previous AQAR preparation, Completion and proper Monitoring the AISHE and college website                                      | Chairperson of IQAC directed to the Coordinator arrange all related data and information required for the preparation of AQAR. For monitoring properly the college website, AISHE and data required for the preparation of AQAR are regularly being updated. |
| Communication with Director, Higher Education Department about the creation of some teaching and non-teaching posts in college | Director, higher education and higher education department, Uttarakhand Govt. was communicated for creating some teaching and non-teaching posts in college  |

### Significant contributions made by IQAC during the current year (2021-22)

- In addition to continuing teaching and learning through online digital platforms (such as email, Google Classroom, and video conferencing), the beginning of teacher-student interactions was smoothly carried out through offline mode also as a result of the decrease of COVID-19.
- One smart class each in Arts and Commerce Department for Arts and Commerce Faculty has been established as per suggestion of IQAC.
- Communications were started with the local MLA regarding repairing the damaged boundary wall of the college campus. As a result, the reconstruction process has been started.
- For developing skills among students regarding language, writing, environment and social aspects Various programs were organized by Science, Arts, Commerce and B. Ed faculties
- Blood donation camp was organized by NSS and B. Ed. Department separately.
- College library has been enriched with Indian and Foreign authored books for all the faculties.

  
 Principal  
 H.N.B. Govt. P.G. College  
 Khatima, U.S. Nagar  
 Uttarakhand State